

# FAREHAM

## BOROUGH COUNCIL

### Report to Scrutiny Board

**Date**                    **14 September 2017**

**Report of:**            **Director of Finance and Resources**

**Subject:**                **REVIEW OF WORK PROGRAMME 2017/18**

#### **SUMMARY**

Items for the draft work programme for the Board were agreed at its meeting on 16 March 2017 and endorsed by the Council at its meeting on 27 April 2017. The Board reviewed the work programme at its last meeting on 29 June 2017.

#### **RECOMMENDATION**

The Board is now invited to further review the work programme for 2017/18.

## **INTRODUCTION**

1. At the meeting of the Board on 16 March 2017, members agree items for the draft work programme of the Board for the current year, 2017/18. The work programme was subsequently confirmed by the Council at its meeting on 27 April 2017 and reviewed at the least meeting of the Board on 29 June 2017. The Board's work programme is set out in Appendix A to this report.
2. The progress on actions since the last meeting of the Board is attached at Appendix B for information.

## **REVISIONS TO THE WORK PROGRAMME**

3. Members are asked to note the following revisions to the work programme:
  - (i) The item scheduled for this meeting titled 'Presentation by, and Questioning of the Executive Member for Policy and Resources' has been moved to the November 2017 meeting; and
  - (ii) The item scheduled for the November meeting titled 'Presentation by, and Questioning of the Executive Member for Health and Public Protection' has been moved to this meeting.

## **RISK ASSESSMENT**

4. There are no significant risk considerations in relation to this report

## **CONCLUSION**

5. The Board is now invited to further review its work programme for 2017/18.

### **Background Papers:**

### **Reference Papers:**

### **Enquiries:**

For further information on this report please contact Andrew Wannell. (Ext 4620)

## SCRUTINY BOARD – DRAFT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
18 May 2017	<p>Review of Work Programme 2017/18</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p> <p>Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire</p>
29 June 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and questioning of, Two Saints</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
14 September 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and questioning of, the Executive Member for Health and Public Protection</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
23 November 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and questioning of, the Executive Member for Policy and Resources</p> <p>Review of the Corporate Strategy and Corporate Priorities</p> <p>Review of the Medium Term Finance Strategy</p> <p>Receive the minutes of meetings of Policy Development and Review Panels</p>
11 January 2018	<p>Preliminary overall review of work programme 2017/18 and draft 2018/19</p> <p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19</p> <p>Review of Corporate Strategy and Corporate Priorities</p> <p>Housing Revenue Account Budget and Capital Plans 2018/19</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
22 March 2018	Final review of work programme 2017/18 and draft work

	<p>programme 2018/19</p> <p>Presentation by, and questioning of, the Executive Member for Streetscene</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
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Items to be assigned:

- Vanguard Update

**SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING****APPENDIX B**

<b>Date of Meeting</b>	<b>Subject</b>	<b>Type of Item</b>	<b>Action by Board</b>	<b>Outcome</b>	<b>Link Officer</b>
29 June 2017	Presentation by, and Questioning of, Two Saints	Scrutiny	<p>The Board received a verbal presentation from, and asked questions of; James McDermott, Reginal Director, and Georgina Shane, Contract and Performance Manager, from Two Saints.</p> <p>Members were given a background information pack on the provision and support for people sleeping rough in Fareham.</p> <p>The Verbal presentation given to the Board included:</p> <ul style="list-style-type: none"><li>• An Update of services in Fareham and Gosport</li><li>• A summary of the role of Two saints and its contractual arrangements</li><li>• Joint working with other agencies to tackle rough sleeping</li><li>• Outlined accommodation at 101 Gosport Road, Acton Lodge, outreach and community support</li><li>• Support programmes, expectations on service users and how success is measured</li><li>• Drugs and alcohol policy</li><li>• An overview of the homelessness</li></ul>	Completed	Paul Doran

			<p>situation in Fareham</p> <ul style="list-style-type: none"> <li>• Challenges experienced</li> <li>• Additional services that could be offered if additional funding were available</li> <li>• Two Saints and Fareham Borough Council's existing close working relationship and how this could be improved to deliver better services for the homeless.</li> </ul> <p>It was AGREED that James McDermott and Georgina Shane were thanked for their informative presentation.</p>	
	Review of the Work Programme 2017/18	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Members were asked to note the renaming of the presentation schedule for the 23 November 2017 meeting, which reflects the new Executive portfolio title.</p> <p>Members were also asked to note that the previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities' has been allocated to the November 2017 meeting.</p> <p>In regards to the unallocated item titled 'Vanguard Update', members agreed that this would be allocated to either the January 2018 or March 2018 meeting.</p>	Andrew Wannell

			<p>The Board AGREED that:</p> <ul style="list-style-type: none"> <li>(a) The presentation scheduled for the 23 November meeting which has been renamed to reflect the new Executive Portfolio title, be noted;</li> <li>(b) The previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities' be assigned to the 23 November 2017 meeting; and</li> <li>(c) The unallocated item titled 'Vanguard Update', will be assigned to either the January 2018 or March 2018 meeting.</li> </ul>	<p>Completed</p> <p>Completed</p> <p>Completed</p>	
	<p>Receive the Minutes of Meetings of Policy Development and Review Panels</p>	<p>Review</p>	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 May 2017.</p> <ul style="list-style-type: none"> <li>(1) Minutes of meeting Tuesday, 16 May 2017 of Planning and Development Policy Development and Review Panel</li> </ul> <p>The Vice-Chairman of the Planning and Development Policy Development and Review Panel, Councillor N J Walker, was invited to present the minutes of the meeting held on 16 May 2017.</p> <p>It was AGREED the minutes be received.</p> <ul style="list-style-type: none"> <li>(2) Minutes of meeting Thursday, 25 May 2017 of Housing Policy</li> </ul>	<p>Completed.</p> <p>Completed.</p>	<p>Andrew Wannell</p>

			<p style="text-align: center;">Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett, was invited to present the minutes of the meeting held on 25 May 2017.</p> <p>It was AGREED the minutes be received.</p> <p style="text-align: center;">(3) Minutes of meeting Tuesday, 30 May 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Vice-Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor Mrs T Ellis, was invited to present the minutes of the meeting held on 30 May 2017.</p> <p>It was AGREED the minutes be received.</p> <p style="text-align: center;">(4) Minutes of meeting Wednesday, 14 June 2017 of Streetscene Policy Development and Review Panel</p> <p>The Vice-Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble, was invited to present the minutes of the meeting held on 14 June 2017.</p> <p>It was AGREED the minutes be received.</p>		<p style="text-align: center;">Paul Doran</p>
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<b><u>SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING</u></b>				<b>APPENDIX B</b>	
<b>Date of Meeting</b>	<b>Subject</b>	<b>Type of Item</b>	<b>Action by Board</b>	<b>Outcome</b>	<b>Link Officer</b>
28 July 2017	Call-In of Executive Decision No. 1926 Pest Control Services	Scrutiny	The Board considered a report by the Head of Democratic Services which outlined reasons given for the call-in of the Executive Decision regarding the Pest Control Services. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being contrary to the Council's budget. Paragraphs 10-17 of the report provides comments on this from the Director of Finance and Resources (Section 151		Andrew Wannell / Richard Jolley

			<p>Officer).</p> <p>At the invitation of the Chairman, Councillors R H Price, JP and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in.</p> <p>At the invitation of the Chairman, the Executive Member for Health and Public Protection, Councillor T M Cartwright, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive. The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Cartwright left the room and was not present for the remainder of the meeting.</p> <p>The Head of Environmental Health answered questions put to him by Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <p>(a) to accept the decision made by the Executive, in which case the decision can be implemented; or</p>		
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			<p>(b) to request that the Executive reconsiders the decision, giving reasons for such a request.</p> <p>A motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be implemented which when being put to the vote was declared CARRIED. (7 members voting in favour; 1 against)</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:</p> <p>(a) introduce charging for rodent treatments but keep it free of charge for those on the lowest incomes;</p> <p>(b) introduce a £30 fee to survey and quote for flea and bed bug treatments;</p> <p>(c) give delegated authority to the Head of Environmental Health to waive any charges in appropriate cases.</p>	<p>Completed</p>	
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